

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**

**MEETING NOTES**

**MAY 21, 2015 – 10:50 a.m. to 11:30 a.m.**

**VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**ATTENDEES – Brian Nath, Chris Rodgers, Dave Dillon, David Raney, Debbi Smith, Janet Gelb, Katrina VanderWoude, Rhonda Bauerlein, Steve Abat, Sue Gonda, Tate Hurvitz & Taylor Ruhl**

**New and Relevant Issues to Be Discussed**

1. Cuyamaca ITC Report – Brian Nath reported that there is a desire to use advanced technology while teaching and this should take direction from the Dean of Technology and be discussed at the next ITC meeting.
2. Grossmont TTLC Report – Brian Nath reported that there is a desire to use advanced technology while teaching and this should take direction from the Dean of Technology and be discussed at the next TTLC meeting.
3. Blackboard

Changes

- a. Blackboard Archive Messaging – sent – another? – Sue Gonda & Tate Hurvitz suggested that Brian Nath send another email out May 26<sup>th</sup>, June 1<sup>st</sup>, late June & late July.
  - b. Support calls – Chris Rodgers has been giving Blackboard things to add to their knowledge base.
  - c. Blackboard Collaborate – This has been installed on the test server and is working. We received the credentials for the Production server. The Building Block itself has been installed on Production but is not active until credentials are added. – Rhonda Bauerlein reported this is working great. Debbi Smith reported that the upgrade will take place June 5<sup>th</sup> & 6<sup>th</sup>. Brian Nath will send out an email May 28<sup>th</sup>.
  - d. Blackboard upgrade in June – current version is SP13 plus CU 1-10. Upgrade options are SP13 plus CU 11 and 12, SP14 (not advised), Learn April 2014, Learn October 2014, and Learn April 2015. We should request a date/time now if we think we are going to upgrade in June.
  - e. Archiving & Deletion of Old Containers – Msg sent – another ? No Changes
  - f. Status of Whiteboard: Whiteboard is recommended to open in a new window. Deb is working with the company to get this working. The company has updated their code so it doesn't need the third party (Oscelot) Basic LTI Building Block. They can get Whiteboard to open in a new window in several Blackboard versions (7, 11, 12, and 14), but it gets Java errors on our system. They are talking to their engineering team to determine if they have anybody else on SP13 and if they can come up some internal solution to the java script issue.
4. MS Office 2013 - are folks ok if you deploy to those who have 8 gigs only? – Brian Nath stated the 8 gig problem needs to be resolved, and this will be pushed out to people who do have 8 gig in early June after finals are over.
  5. Sharepoint no longer needed on all computers – Brian Nath will remove this.
  6. Enforcing stronger passwords – done – Brian Nath reported this has been enforced and successful.
  7. ITAC - Membership
  8. ITAC – Charge
  9. BB – Instructor Evaluations – access by Deans
  10. OpenCCCApply – Live
  11. Wireless/Network Infrastructure Project
  12. Office 365 – Exchange / Sharepoint

13. Website Project – Brian Nath stated that on June 12<sup>th</sup>, the old sites will be turned off, a few days will be given and then it will be turned off internally as well.
  - a. Videos supported options – 3CMedia, Youtube
  - b. Forms – FormsStack
  - c. Inventory of items being used on Web2 servers (old college web sites)
  - d. Intranet – Cuyamaca - done

## **Information Items – Discussed as Requested**

### **Ongoing Projects with Change in Status**

1. Blackboard
  - a. Dates for making containers unavailable: 2015SP – Jun 18, 2015; 2015SU – Aug 14, 2015
  - b. CP11 & CP12 are available – waiting for Summer
2. Workday Deployment – New HR, Payroll, Finance system
3. Colleague - Online Transcript Requests – Live this month
4. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

### **Ongoing Projects**

1. Instructor Evals for all sections – In class, Distance Ed
2. Windows 7/ Windows XP – 95% complete (both colleges) and the number is increasing each day.
3. DARS (Degree Audit Reporting Systems) – Fall 2014
  - a. Working on Performance, and secure authentication
  - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo
4. SIRSI – Library system – working on MobileCirc to assist with inventory
5. Email in the Cloud – Office 365
  - a. Faculty/Staff –configuring infrastructure – testing ADSync

### **Meetings for 2015**

1. Summer dates will be 6/18, 7/16 & 8/20

### **Other**

Katrina VanderWoude reported on Canvas, which is a support of MLS. To put on exchange, courses have to be on Canvas. The support, NetTutor, will be shown at Grossmont. With NetTutor, you only buy what you use. It was also discovered that whether NetTutor is used or not, Whiteboard is available for free and can be turned on whenever you want. Katrina will be sending information regarding this to Brian Nath.

Katrina VanderWoude also reported that Pat James & OEI (Online Education Initiative) will be at Grossmont June 16<sup>th</sup>, tentatively 8:30 am – 1pm, at Griffin Gate for training. Katrina would like Information Systems to attend.